

### **Moment.de Privacy Policy**

#### What data do we collect?

Moment.de collects the following data:

• Personal identification information (name, email address)

#### How do we collect your data?

You directly provide Moment.de with the data we collect. We collect data and processes when you:

Subscribe to our email newsletter

Moment.de may also receive your data indirectly from the following sources:

Mailchimp

# How will we use your data?

Moment.de collects your data so that we can:

Email you the weekly newsletter

# How do we store your data?

Moment.de securely stores your data on Mailchimp.

Moment.de will keep your data indefinitely unless in case you decide to unsubscribe. In this instance, Moment.de will delete your data.

#### Marketing

If you have agreed to receive marketing, you may always opt out at a later date. You have the right at any time to stop Moment.de from contacting you for marketing purposes.

## What are your data protection rights?

Moment.de would like to make sure you are fully aware of all your data protection rights. Every user is entitled to the following:

<u>The right to access</u> – You have the right to request Moment.de for copies of your personal data.

<u>The right to rectification</u> – You have the right to request that Moment.de correct any information you believe is inaccurate. You also have the right to request Moment.de to complete information you believe is incomplete.

<u>The right to object to processing</u> – You have the right to Moment.de's processing of your personal data, under certain conditions.

<u>The right to data portability</u> – You have the right to request that Moment.de transfer the data that we have collected to another organisation, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: <a href="mailto:germanybulletin@gmail.com">germanybulletin@gmail.com</a>

#### What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visit behaviour information. When you visit our website, we may collect information from you automatically through cookies or similar technology.

For further information, visit allaboutcookies.org

#### How do we use cookies?

Moment.de uses cookies to improve your experience on our website, including:

- Understanding how you use our website
- To identify our registered members (users who registered to your site).
- To monitor and analyse the performance, operation and effectiveness of Wix's platform.
- To ensure our platform is secure and safe to use.

#### What type of cookies do we use?

#### Type:

- First-party cookies: Cookies that Wix places on the Moment.de site.
- Third-party cookies: Cookies that are placed and used by third parties.

#### **Duration:**

- Session (transient) cookies: These cookies are erased when site visitors close their browsers and are not used to collect information from their computers. They typically store information in the form of a session identification that does not personally identify the user.
- Persistent (permanent or stored) cookies: These cookies are stored on a site visitor's hard drive until they expire (at a set expiration date) or until they are deleted. These cookies are used to collect identifying information about the user, such as web surfing behavior or user preferences for a specific site.

#### Category:

- Strictly necessary cookies: These are the cookies that let our visitors browse through our site. They are also necessary for security reasons.
- Functional cookies: These cookies "remember" registered visitors/customers in order to improve their user experience.

## How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## Privacy policies of other websites

The Moment.de website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

## Changes to our privacy policy

Moment.de keeps its privacy policy under regular review and places any updates on this webpage. This privacy policy was last updated on 12 April 2020.

## How to contact us

If you have any questions about Moment.de's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: <a href="mailto:germanybulletin@gmail.com">germanybulletin@gmail.com</a>

# How to contact the appropriate authority

Should you wish to report a complaint of if you feel that Moment.de has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Email: casework@ico.org.uk Call the helpline: 0303 123 1113

Address: Wycliffe House, Water Ln, Wilmslow SK9 5AF